Faculty and students are welcome to bring their personal computers to campus. Regardless of the kind of personal computer you have, the IT department does not support hardware or software not purchased by the college. What we will do is provide you with the information to do it yourself. This document covers basic policies for non-Westminster computing equipment.

Disclaimer: it is your responsibility to understand the basic operation of your personal computer and ensure that it is running properly. Westminster is not responsible in any way for your computer. If your computer is infected with a virus or spyware or in any way interferes with network security or compromises the network, it will be quarantined from accessing the network without notice. Use of the Westminster network requires you to adhere to the Responsible Use of Technology Policy, available for download at www.westminstercollege.edu/support.

Getting Started: Identify and Protect Your Equipment

- Clearly label all of your personal equipment. IT technicians maintain all campus hardware and we assume all equipment is Westminster’s. Help us by putting your name on anything you own. Maintain a list off-campus of all serial numbers and identifying marks of your personal equipment.
- Don’t offer your equipment to others. You should not need to provide personal equipment to others to meet a business need, such as printing. Contact IT if you have questions.
- Theft happens. Do not leave your equipment in an unsecured, unlocked room. If your equipment is stolen, notify Campus Patrol with the understanding that the college is in no way responsible for it.

Access to the Network and Internet

You may access the college network and Internet.
- See the other QuickTips on the support website for information about networking and printing from your personal PC.

Access to Software

You may access web-based software systems via the college’s supported web browser (Internet Explorer 5.x as of this writing). These include:

- WebCT
- WebAdvisor
- GroupWise WebAccess
- MyWestminster web portal and various portal services

Under Westminster’s site-license agreement with Microsoft, full-time faculty members are eligible for a work-at-home copy of the Microsoft Office Suite. Please contact IT for additional details.

Access to other software will be provided at the IT department’s discretion, based on our license agreements, costs, and ease of implementation.