

Proofreading Marks

The following symbols or abbreviations might be used by the professor in the margins of your written work. If you have any questions about those comments, make sure to ask about them.

agr	faulty agreement (usually either s-v or pronoun agr)
adv	adverb
adj	adjective
awk	awkward
cap	capital letter
cs	comma splice (two independent clauses separated by a comma)
frag	sentence fragment (incomplete sentence lacking subject, verb, or both)
ital	italics
lc	lower case
poss	possessive
pv	passive voice (inappropriate use of passive voice)
punct	punctuation
rep	repetition
run-on	independent clauses fused without punctuation or conjunction
sent	sentence
sp	spelling
s-v	subject-verb
tense	incorrect verb tense
to be	overdependence on forms of verb "to be," which limits the expression of the writer's point
uc	upper case
wc	word choice
//	faulty parallelism
?	unclear or I don't know what you're trying to say
#	space
¶	paragraph
?	does not equal
^	insert
/	delete
○	close up
↷	transpose elements