CONSTITUTION OF THE ASSOCIATED STUDENTS OF WESTMINSTER COLLEGE

We the students of Westminster College, in order to promote shared governance on campus, develop a sense of community, facilitate better communication with the faculty, administration and Board of Trustees, enrich the lives of students while attending the college, provide leadership, training and opportunities for students, and provide a forum for student concerns do ordain and establish this Constitution for the Associated Students of Westminster College.

ARTICLE I - NAME

1. The name of this body shall be the Associated Students of Westminster College and will appear hereafter as the ASWC.

ARTICLE II - MEMBERSHIP

1. Membership rights and privileges shall be granted to:
   a. all students currently registered for two (2) or more semester credit hours at Westminster College;
   b. the Dean of Students and the Director of Campus Life in non-voting, ex officio roles;
   c. lifetime members who have made an outstanding contribution to the ASWC or the Westminster College community; and,
   d. honorary members who have made an outstanding contribution to the ASWC or the Westminster College community.
   e. the above persons, regardless of sex, race, ethnic origin, religion, physical handicap, socioeconomic status, or sexual orientation.

ARTICLE III - AUTHORITY AND POWERS

1. Authority is established and power is granted to ASWC by the Board of Trustees of Westminster College.

ARTICLE IV - LEGISLATIVE POWERS

1. All legislative powers herein granted shall be vested in a Senate of the ASWC.

2. Senate membership shall be composed of students with:
   a. a declared field of study in one of Westminster College’s graduate programs;
   b. a declared undergraduate major field of study in one of Westminster College’s academic schools; and,
   c. no declared major field of study.

3. The total Senate membership shall be limited to forty (40), with:
   a. the number of graduate Senators from each program being proportionally based on that program’s previous year’s Fall Semester Full Time Equivalent enrollment (FTE) as reported by the office of the Westminster College Registrar, with:
      i. no program’s membership being less than one (1);
   b. the number of undergraduate Senators from each school being proportionally based on that school’s previous year’s Fall Semester Full Time Equivalent enrollment (FTE) as reported by the office of the Westminster College Registrar, with:
      i. no school’s membership being less than three (3);
   c. the number of undeclared Senators being three (3); and,
   d. each academic school’s membership being portioned by major cluster.

4. Senators shall:
Official ASWC Constitution

Amended and Readopted in March of 2003

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a. academically:
   i. be registered for at least:
      (1) six (6) undergraduate; or,
      (2) three (3) graduate semester hours at Westminster College;
   ii. have a cumulative G.P.A. of 2.5 or above; and,
   iii. be in good standing;

b. vote on all issues brought before the Senate; and,
c. represent only the issues approved by the Senate on any appointed committees.

5. The Senate shall be given the power to:
   a. debate and ratify appointments by the President or Vice President;
   b. debate and ratify any organizational charter, constitution or by-law subordinate thereof;
   c. debate and ratify legislation brought before the Senate;
   d. debate and ratify the proposals of the ASWC Standing Committees;
   e. debate and ratify appointments of lifetime membership of the ASWC;
   f. debate and ratify appointments of honorary membership of the ASWC;
   g. serve as a student forum for concerns of the student body;
   h. overturn, by a super majority vote, of two-thirds (2/3) plus one (1), of all ballots cast, any measure previously passed; and,
   i. authorize any officer they deem necessary to aid in the functions of the body.

ARTICLE V - EXECUTIVE POWERS

1. All Executive Powers herein granted shall be vested in an Executive Cabinet of the ASWC.

2. The Executive Cabinet shall be composed of:
   a. the President;
   b. the Vice-President;
   c. the Director of Clubs and Organizations;
   d. the Director of Communications; and,
   e. the Director of Budget and Finance.

3. The members of the Executive Cabinet shall:
   a. be registered for at least:
      i. six (6) undergraduate; or,
      ii. three (3) graduate semester hours at Westminster College;
   b. have a cumulative G.P.A. of 2.5 or above; and,
   c. be in good academic standing.

4. The President shall:
   a. be elected, by a simple majority vote, of fifty (50) percent plus one (1), of all ballots cast by the student members of ASWC;
   b. call and chair all meetings of the Senate as an ex-officio member;
   c. attend at least seventy-five (75) percent of all ASWC activities;
   d. Shall have veto power over Senate legislation, which:
      i. Can be overruled by a 2/3 majority of the Senate;
   e. nominate, for the current academic year:
      i. a Director of Communications to be ratified by the Senate; and,
      ii. a Director of Budget and Finance to be ratified by the Senate;
   f. nominate all committee chairs and representatives to outside committees to be ratified by the Senate;
   g. be Westminster College’s representative on the Utah Council of Student body Presidents;
   h. Serve as the chief liaison to the board of trustees and board committees;
   i. Delegate subsequent Executive Cabinet members to various committees and councils as needed;
   j. oversee the management of the ASWC office and its functions, and its work-studies; and,
   k. receive a stipend as decided by the Senate.
5. The Vice President shall:
   a. be elected, by a simple majority vote, of fifty (50) percent plus one (1), of all ballots cast by the student members of ASWC;
   b. assume the duties and responsibilities of the President, should an absence occur;
   c. assume the office of President should a vacancy occur;
   d. cast a tie breaking vote in the Senate if needed;
   e. serve as an administrative coordinator and assistant to the president;
   f. nominate SAC board members to be ratified by the Senate;
   g. attend at least seventy-five (75) percent of all ASWC activities;
   h. along with the President, nominate chairs and representatives to outside committees to be ratified by the Senate’
   i. oversee all actions of the Student Activities Commission; and,
   j. receive a stipend as decided by the Senate.

6. The Director of Clubs and Organizations shall:
   a. be elected, by a simple majority vote, of fifty (50) percent plus one (1), of all ballots cast by the student members of ASWC;
   b. organize and chair a monthly meeting consisting of all club presidents in order to establish event dates for all clubs;
   c. facilitate advertising for club events;
   d. prepare a list of all active clubs with contact information;
   e. prepare a list of all service projects accomplished by clubs;
   f. provide a monthly written report to the ASWC Senate concerning the following:
      i. club activities;
      ii. service projects;
      iii. active members;
      iv. use of allocated funds;
   g. attend seventy-five (75) percent of all ASWC activities; and,
   h. receive a stipend as decided by the Senate.
   i. have been an active member of an ASWC club the year previous.

7. The Director of Communications shall:
   a. distribute all submitted action items and a meeting agenda to the members of the Senate four (4) days prior to the day of the meeting;
   b. attend at least seventy-five (75) percent of all ASWC activities;
   c. maintain two (2) permanent records of all ASWC Senate meetings, to be kept in:
      i. the ASWC office; and,
      ii. the Student Life office;
   d. maintain electronic and conventional records of all ASWC documents;
   e. maintain the ASWC Web Page and e-mail account;
   f. coordinate with the Clubs and Organizations Chair to facilitate club web pages; and,
   g. receive a stipend as decided by the Senate.

8. The Director of Budget and Finances shall:
   a. keep budget records for ASWC;
   b. prepare and present monthly balance sheets of the current budget;
   c. chair the Budget Committee;
   d. approve and execute all expenditures of ASWC as authorized by the Senate;
   e. coordinate ASWC budgets and expenditures with the Accounting Office;
   f. attend at least seventy-five (75) percent of all ASWC activities; and,
   g. receive a stipend as decided by the Senate.
ARTICLE VI - JUDICIAL POWERS

1. All judicial powers herein granted shall be vested in an Attorney General of the ASWC which shall extend to all cases arising under this Constitution, or any document subordinate thereof.

2. The Attorney General shall:
   a. be elected, by a simple majority vote, of fifty (50) percent plus one (1), of all ballots cast by the student members of ASWC;
   b. chair the Judicial Council;
   c. be authorized to oversee this Constitution and any organizational charter, constitution or by-law subordinate thereof;
   d. receive and review all new club constitutions;
   e. chair impeachment proceedings, or appoint a chair, if deemed appropriate; and,
   f. receive a stipend as decided by the Senate.
   g. swear in all Senators and Officers, either by group or individual, with the following Oath of Office: “I, (name of individual), do solemnly swear that I will support the Constitution of the Associated Students of Westminster College and all its purposes and procedures; and that I will endeavor to the best of my abilities to fulfill the duties, obligations, and responsibilities of the office to which I have been elected (or appointed).

3. The Judicial Council shall:
   a. be chaired by the Attorney General;
   b. have the final rule on all constitutional decisions brought by the Attorney General;
   c. review all club charters, constitutions, and by-laws; and,
   d. consist of one (1) student-at-large from each of the schools at Westminster College.

ARTICLE VII - STUDENT ACTIVITIES COMMISSION (SAC)

1. The Student Activities Commission shall be the board of the ASWC which represents social and academic interests of the Westminster College community.

2. The SAC shall be:
   a. Coordinated by a SAC chair known as the Activities Coordinator; and,
   b. governed by the SAC board, which is composed of the chairs of each of the individual SAC committees, which shall be responsible for the implementation and carrying out of specific SAC events.

3. The Vice-President shall:
   a. oversee and have final say with regard to the actions and decisions of SAC.

4. Individual SAC committee chairs shall:
   a. be responsible for the appointment of individual committee members;
   b. hold regular meetings to coordinate activities;
   c. evaluate each program sponsored by his/her committee;
   d. keep a file and report the results of each activity to the SAC board; and,
   e. keep an account of the committee budget, working directly with the Budget Committee to monitor expenditures of funds.

ARTICLE VIII - COMMITTEES

1. The Senate will have the power to create any committees deemed necessary to carry out the functions of the ASWC and the student body.
2. There will be three (3) Standing Committees of the ASWC:
   a. the Rules Committee;
   b. the Elections Committee; and,
   c. the Budget Committee.

3. The Rules Committee shall:
   a. be chaired by the Parliamentarian;
   b. have the final rule on all parliamentary decisions brought by the Parliamentarian;
   c. prior to presentation, review all proposed Senate legislation; and,
   d. consist of one (1) Senator from each of the schools at Westminster College.

4. The Elections Committee shall:
   a. be chaired by the Elections Chair;
   b. develop and carry out all elections of the ASWC; and,
   c. consist of at least one (1) student-at-large from each of the schools at Westminster College.

5. The Budget Committee shall:
   a. be chaired by the Treasurer;
   b. prepare a budget proposal each spring;
   c. take requests for additional monies during the academic year and present them to the Senate for action;
   d. be the committee towards which all fiscal matters of the ASWC shall be directed; and,
   e. consist of one (1) Senator from each of the schools within Westminster College.

ARTICLE IX - RECALL AND IMPEACHMENT

1. The President, Vice President, and any member of the Senate shall be removed from office on recall, or impeachment for, and conviction of any act in direct violation of this Constitution, or any document subordinate thereof.

2. Recall
   a. A recall vote to remove any elected ASWC officer will be held if:
      i. twenty (20) percent of the total number of student members of ASWC sign a petition for the recall of the Student Body President or Vice President; or,
      ii. twenty (20) percent of a Senator's constituency sign a petition for the recall of that Senator.
   b. The petition must be received and verified by the Attorney General.
   c. A recall election will be held within ten (10) working days of verification of the petition for the contested position(s).
   d. A super- majority vote, of two-thirds (2/3) plus one (1), of all ballots cast in the recall election shall be required for the removal of the officer in question.

3. Impeachment
   a. Impeachment of elected officers will be sustained if:
      i. action calling for the impeachment of an officer is brought before the Senate; and,
      ii. a simple majority vote, of fifty (50) percent plus one (1), of all ballots cast in the impeachment hearing are in favor of the measure.
   b. If impeached by the Senate, then the officer shall be subject to a conviction hearing as follows:
      i. The trial shall be chaired by the Attorney General.
      ii. The jury shall be made up of the following individuals, chosen by the Dean of Students:
         (1) two (2) Senators from each school;
         (2) five (5) students-at-large from within the ASWC membership; and,
(3) one (1) administrator.

iii. The officer facing impeachment will be allowed to seek counsel from either:
(1) a student member of the ASWC;
(2) a faculty member of Westminster College; or,
(3) a staff member of Westminster College.

iv. A representative from the Senate, as prosecution, and the officer on trial, as defense, have
the right to call and confront witnesses.

v. A super majority vote, of two-thirds (2/3) plus one (1), of all ballots cast in the trial shall
be required for conviction.

   c. If convicted, the officer must be informed in writing of the impending action at least seven (7)
business days before the action is taken.

4. Any person acquitted of wrongdoing by lack of proper majority, shall not, for the same offense, be
otherwise re-examined by any proceedings enumerated in this Constitution.

5. Any conviction, resulting from an impeachment, leading to removal, can be appealed to the Dean of
Students according to the disciplinary procedures in the Student Handbook of Westminster College.

ARTICLE X - VACANCIES

1. Vacancies in the Senate shall be filled by:
   a. nomination of the President; and,
   b. a simple majority vote, of fifty (50) percent plus one (1), of all ballots cast by the Senate.

2. Vacancies in the Vice Presidency shall be filled by a special election which will be held by the elections
committee.

3. Vacancies in the Presidency shall be filled by the Vice President.

4. Vacancies in any position appointed by the President, and ratified by the Senate, shall be filled by the same
procedure.

5. Vacancies in the office of the Clubs and Organizations Chair shall be filled by a special election held by the
elections committee.

6. Vacancies in the office of the Attorney General shall be filled by a special election held by the elections
committee.

ARTICLE XI - AMENDMENTS TO THIS CONSTITUTION

1. Amendments to this Constitution may be proposed through:
   a. legislative action; or,
   b. by petition signed by not less than ten (10) percent of the student members of the ASWC.

2. Proposed amendments to this constitution will be adopted by a super majority vote, of two-thirds (2/3) plus
one (1), of all ballots cast by the student members of the ASWC.

3. Neither the ASWC nor any body subordinate thereof, may enact any rules, policies or procedures
inconsistent with this Constitution.
ARTICLE XII - RATIFICATION

1. Upon ratification, by a super majority vote, of two-thirds (2/3) plus one (1), of all ballots cast by the student members of ASWC, this Constitution shall supersede and override any other documents heretofore known as a Constitution of the student body of Westminster College.